

Mount Vernon Community Children's Theatre
Elf the Musical
Audition Information

Auditions will be held at **Heritage Presbyterian Church** (8503 Fort Hunt Road, Alexandria)

Callbacks, Rehearsals & Shows will all be held at **Bryant High School** (2709 Popkins Lane, Alexandria)

Auditions: Auditions are **Monday August 31st** and **Tuesday September 1st** from 6-9pm at Heritage Presbyterian Church (8503 Fort Hunt Road, Alexandria, VA 22308).

Actors ages 8-18 are welcome to audition. Actors must be 8 years old on or before August 31st in order to audition, no exceptions. Actors should sign up for ONE audition slot.

Please have actors come to the audition with:

1. **A current photograph** (school pictures or a photo printed from your home computer are fine)
2. **A signed Parent Acknowledgement** (below).

Actors should be prepared to:

1. **Sing 30-60 seconds of a Broadway-style song** of their choice. Music from Elf the Musical should not be chosen for the audition. An accompanist will be available and actors are encouraged to bring sheet music, though it is not mandatory. Actors singing without an accompanist may be asked to sing a familiar song (such as Happy Birthday or Take Me Out to the Ballgame) with the piano, in addition to their song choice.

Note: MusicNotes.com is a good resource for downloading sheet music.

MusicNotes.com, and their app, have a piano feature that allows an actor to practice singing along with an accompanist. This can be very helpful in preparing to perform with a live pianist at the audition. This feature is also a good way to see if the song is in the correct key for the actor's vocal range. Oftentimes on MusicNotes.com the key can be easily changed within the program. Please note that actors will not be permitted to sing with recorded tracks in the audition.

Please arrive a few minutes early to check in and prepare for your audition. After your audition group is released, you are free to leave. Auditions are closed; parents and/or peers will not be permitted to watch.

Callbacks: The callbacks are by ***invitation only*** and will be held on **Tuesday September 8th**, from approximately 5-9pm at Bryant High School. All children auditioning must be available to attend callbacks. If your actor is invited to attend callbacks, we will contact you by Friday September 4th. At the callbacks, actors may be asked to sing something from the show, dance, and/or read sides from the script. Anything the actor needs, will be provided to them at callbacks. *There is nothing actors need to do to prepare for callbacks.* The callback allows

the production staff to gather more information about an actor. Not being invited back does not mean you are not being considered for a role. Likewise, a callback also does not guarantee a role in the show.

Casting: Casting calls will be completed by Friday September 11th. **Only those cast will receive a phone call.** All others will receive an e-mail notifying them that the casting decisions have been completed. The e-mail will be sent once all the calls have been made and all roles accepted.

Weekly Rehearsals: Rehearsals will take place at Bryant High School EVERY **Monday, Tuesday, and Thursday from 6pm- 8:30pm**, from Monday September 14th through Thursday November 5th.

Please note that the rehearsal schedule includes rehearsals on Monday 9/21, Monday 10/12, Monday 11/1, Tuesday 11/3, and Wednesday 11/11 all of which are FCPS student holidays.

Cast members are still expected to attend rehearsals on those days if they are called, even though they are days off from school.

MVCCT expects that among those cast, this production will be their first priority after schoolwork.

Tech Week Rehearsals: Tech week rehearsals are from **5-9pm** on Monday November 9th, Tuesday November 10th, Wednesday November 11th, Thursday November 12th & Friday November 13th. **NO EXCEPTIONS will be made for absences during tech week.** You must be able to attend tech week.

Performances: Performances will take place at Bryant High School on:
Saturday November 14th @ 2pm & 7pm and Sunday November 15th @ 3pm
Saturday November 21nd @ 2pm & 7pm and Sunday November 22nd @ 3pm

*Actors are expected to arrive at Bryant High School TWO hours prior to show time.

Brush-Up Rehearsal: Thursday November 19th from 6-8:30pm (Between the two show weekends)

Participation Fee: MVCCT is a non-profit organization with private fundraising efforts and government grants only covering a portion of our expenses. There is no cost to audition. There is a **participation fee** of **\$350** for those cast, due by the mandatory parent's meeting (see below). Other expenses to anticipate may include purchasing dance shoes, tights, or other small personal costume items. **Full and partial scholarships are available.** Contact admin@mvcct.org for more information.

Parent Responsibilities: Parents are expected to volunteer with both pre-production (rehearsal) **and** in-production (show) activities. Examples of pre-production jobs include, but are not limited to, costume collection, set construction, advertising, program designer, gift basket coordinator, cast party coordinator, hall monitors, etc. Examples of in-production jobs include, hair and make-up, ushering, concessions, parking attendant, helping backstage,

etc. on the days of the shows themselves. Many of both the pre-production and in-production jobs are time intensive; some require the ability to attend tech week rehearsals. The set construction will require parents to be available on one or two Saturdays to help build the set. **The show's producers will explain the parent responsibilities in much more detail at the mandatory Parent Meeting** (See below.)

Parent Meeting: There will be a **mandatory** parent/guardian meeting on **Thursday September 17th from 7:30-8:30pm** at Bryant High School. **A parent or guardian is required to attend this meeting.**

IMPORTANT: You should immediately receive an email confirmation when you submit your audition form. If you do not receive an email confirmation within 3 minutes of submitting your form, then your audition registration **NOT** go through. Please submit a new audition registration.

NOTE: If you have any questions, please reach out to us at admin@mvcct.org or 703-594-7466.

Parent Acknowledgment Form
Please sign and bring this with you to your audition

My actor and I agree that rehearsals for Elf the Musical will be his/her/their **first priority**, after schoolwork, for the time period of Monday September 14th, 2026 to Sunday November 22, 2026.

If my child is cast, I understand that there is a participation fee of **\$350 per actor** that is due at the mandatory parent meeting on **Thursday September 17th from 7:30-8:30pm** at Bryant High School. **Full and partial scholarships are available.** Contact admin@mvcct.org for more information.

I understand that MVCCT expects **parents to assist** in pre-production activities (costumes collection, set construction, program designer, etc.) and in-production activities (concessions, ushering, makeup, helping backstage, etc.). These will be explained further at the parent meeting.

Parent Name (please print): _____

Parent Signature: _____

Your Actor's Name (please print): _____

Date: _____